**Appendix 2**

**Benchmarking Research Grant Application Form**

**Research Title:**

**Applicant’s Name: (Chinese, if any)**

 **(English)**

**Institution / School:**

**Date of Application:**

**For Office Use Only:**

|  |  |
| --- | --- |
| MICSS R&D Unit | 🖵 Approved, proceed to review team |
| 🖵 Amendment needed, return to applicant for additional information |
| 🖵 Rejected |
| Head of MICSS R&D Unit sign | Head of Secretariat Dept. sign |
| Review Team | 🖵 Approved, suggested grant amount: RM |
| 🖵 Amendment needed, return to applicant for additional information |
| 🖵 Rejected |
| Head of Review Team sign | Head of Secretariat Dept. sign |
| Moderation on final report | 🖵 Report accepted |
| 🖵 Amendment needed, return to applicant for additional information |
| Head of Review Team sign | Head of Secretariat Dept. sign |

*(Revised on February 4, 2025)*

**Application Information:**

|  |  |
| --- | --- |
| No | Applicant’s Details |
|  | Name | （Chinese, if any） |
|  |  | （English） |
| 2. | Designation |  |
| 3. | Institution / School |  |
| 4. | Address |  |
| 5. | Tel. No. |  |
| 6. | Email |  |
|  | Research Proposal |
| 7. | Scope (refer to 2.5) |  |
| 8. | Title  |  |
| 9. | Duration | Start: dd/mm/yy – Complete: dd/mm/yy |
| 10. | Co-researcher (if any) |  |
|  | Content of Research Proposal |
| 11. | Summary (not more than 300 words) |  |
| 12. | Research background |  |
| 13. | Research objectives |  |
| 14. | Research methods |  |
| 15. | Data needed from Dong Zong |  |
|  | Progression Gantt Chart |
| 16. |

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| monthactivities |  |  |  |  |  |  |  |  |  |  |
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| 2. |  |  |  |  |  |  |  |  |  |  |
| 3. |  |  |  |  |  |  |  |  |  |  |
| 4. |  |  |  |  |  |  |  |  |  |  |
| 5. |  |  |  |  |  |  |  |  |  |  |
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 |
|  | Amendment（used when amendment required） |
| 17 | First amendment |  |
| Second amendment |  |
| Third amendment |  |